

The Morris Federation Sponsorship, Grant, & Bursary Policy



The Morris Federation provides its members and partner organisations with the opportunity for financial support towards events and activities through their sponsorship, grant, and bursary policy. The amount available varies from year to year, depending on the number of applications and available funds.

Events and activities must be related to the Aims and Objectives of The Morris Federation, and must be of benefit to The Morris Federation members and/or future members.

The Morris Federation recognises that its membership spans a wide geographical area and will endeavour to reflect this in the allocation of sponsorships, grants, and bursaries.

There is no minimum or maximum amount, or limit to how many times members and partner organisations can apply, or receive support; each application will be considered on its own merit.

Each application should be specific as to what they are applying for, i.e. a

- **Sponsorship:** an amount of money for an event or activity that furthers the Aims and Objectives of The Morris Federation and provides advertising in return, or
- **Grant:** an amount of money given to individuals, teams or organisations for a specified purpose that fits with the Aims and Objectives of The Morris Federation, or
- **Bursary:** an amount of money to help individuals attend lectures or workshops that fit with the Aims and Objectives of The Morris Federation.

Applications should be made on the form provided, and must include:

- a clear indication of the total cost being applied for, with a breakdown of costs as required. Quotations should be attached where relevant;
- an overview of the planned event / project, with clear aims and objectives, and dates;
- details of what the sponsorship / grant / bursary will be used for;
- expected outcome and benefits for current / future members, both individuals and sides;
- what publicity is planned;
- what any profit will be used for; and
- what will happen to any equipment post-project.

The decision on whether an application is approved or not sits wholly with The Morris Federation committee.

Should a project cease prematurely then The Morris Federation must be informed immediately, and provision made for items such as equipment to be re-used. Funded equipment that is no longer required and is still useable must be returned to The Morris Federation. The maintenance and upkeep of funded equipment is the responsibility of the applicant, although ownership stays with The Morris Federation.

Below are examples of events and activities that The Morris Federation has supported:

- Sponsorship of Children's Dance Festival – funding morris tutors
- Sponsorship of More Morris Better Morris conference
- Sponsorship of Retford Family Folk Day – funding morris workshops

This policy is not retrospective. Applications will not be accepted for expenses which have already been incurred.

Applications will not be accepted for general team set-up and running costs.

Applications would be welcomed for new projects which involve underwriting a degree of risk and which would otherwise be unlikely to be undertaken.

Each application will be considered on its merits without regard to any precedent.

The Morris Federation Sponsorship, Grant, & Bursary Application Form

Please return the completed form to: treasurer@morrisfed.org.uk

Applicant Name:	
Address:	
Telephone Number:	
Email Address:	
Team/Organisation Name:	
What type of funding are you applying for?	Sponsorship: <input type="checkbox"/> Grant: <input type="checkbox"/> Bursary: <input type="checkbox"/>
Total amount being applied for:	£
Breakdown of costs:	
Please give details, including Aims & Objectives, and date of planned event / activity:	
Please explain specifically what The Morris Federation funding will be used for, including a financial breakdown (use extra sheets if necessary):	
What is the expected outcome and how will this benefit Morris Federation members / future members?	
What publicity is planned?	
What will any profits be used for?	
If the funding request is for equipment, at the end of the project the equipment should be offered back to the Morris Federation. Please let us know if you wish to suggest an alternative use for the equipment:	

If approved, I/we agree to:

- Provide an account of expenditure on request;
- Provide a post-event / activity report to The Morris Federation newsletter;
- Notify The Morris Federation immediately if the event / activity ceases;
- Return any unspent funding; and
- Notify The Morris Federation of any usable equipment that is no longer required.

Name:

Date: