

## The Morris Federation Sponsorship, Grant, & Bursary Policy



The Morris Federation can provide its members and partner organisations with financial support towards events and activities. The amount available will vary from year to year, depending on the number and amount of applications, and available funds.

Events and activities must be related to the Aims and Objectives of The Morris Federation, and must be of benefit to The Morris Federation members and/or future members.

The Morris Federation recognises that its membership spans a wide geographical area and will endeavour to reflect this in the allocation of sponsorships, grants, and bursaries.

There is no minimum or maximum amount, or limit to how many times members and partner organisations can apply, or receive support; each application will be considered on its own merit.

Each application should be specific as to what they are applying for, i.e. a

- **Sponsorship:** an amount of money for an event or activity that furthers the aims and objectives of The Morris Federation and provides advertising in return, or
- **Grant:** an amount of money given to individuals, teams or organisations for a specified purpose that fits with the aims and objectives of The Morris Federation, or
- **Bursary:** an amount of money to help individuals attend lectures or workshops that fit with the aims and objectives of The Morris Federation.

Applications should be made on the form provided, and must include

- an overview of the planned event / project, with clear aims and objectives, and dates,
- details of what the sponsorship / grant / bursary will be used for – a financial breakdown must be provided and quotations attached, where relevant,
- expected outcome and benefits for current / future member sides,
- what publicity is planned,
- what any profit will be used for, and
- what will happen to any equipment post-project.

The decision on whether an application is approved or not sits wholly with The Morris Federation committee.

Should a project cease prematurely then The Morris Federation must be informed immediately, and provision made for items such as equipment to be re-used. Funded equipment that is no longer required and is still useable must be returned to The Morris Federation.

Below are examples of events and activities that The Morris Federation has supported.

- Sponsorship of Children's Dance Festival – funding morris tutors
- Sponsorship of More Morris Better Morris conference
- Sponsorship of Retford Family Folk Day – funding morris workshops
- Grant to help a new team fund their kit

This policy is not retrospective.

## The Morris Federation Sponsorship, Grant, & Bursary Application Form

Please return the completed form to: [president@morrisfed.org.uk](mailto:president@morrisfed.org.uk)

Name:		
Address:		
Telephone Number:		
Email Address:		
Team/ Organisation Name:		
What type of funding and amount are you applying for?		
Sponsorship:	Grant:	Bursary:
Please give details, including Aims & Objectives, and date of planned event / activity:		
Please explain specifically what The Morris Federation funding will be used for, including a financial breakdown:		
What is the expected outcome and how will this benefit Morris Federation members / future members?		
What publicity is planned?		
What will any profits be used for?		
If the funding request is for equipment, what will happen to the equipment post project?		

### If approved, I/we agree to:

- Provide an account of expenditure on request.
- Provide a post-event / activity report to The Morris Federation newsletter;
- Notify The Morris Federation immediately if the event / activity ceases;
- Return any unspent funding; and
- Notify The Morris Federation of any usable equipment that is no longer required.

**Signed/Name:**

**Date:**